

# Hardwicke Parish Council

744

Minutes of the Annual General Meeting held on Tuesday 6 May 2008 at 7.30 p.m. in the Village Hall, Hardwicke

## ATTENDANCE

Mrs J. Storton (Chairman)

Mrs V. Box

Mr I. R. Butler

Mrs T. A. Harrison

Mrs B. A. Hunt

Mr D. G. Middle

Mrs D. Mumford

Mrs R. L. Smith

Six parishioners, Mr D. L. Tomlins (GCC), and the Clerk. **Apologies** were received from Mr Hunt, Mr Newell, Mrs Oxley, and Mr Littleton. There were no **Declarations of Interest**.

### 47/08 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

Mrs Storton was nominated; there being no other nominations, she was duly elected and would sign a Declaration of Acceptance of Office at the next meeting. Mrs Harrison was re-elected as Vice Chairman.

### 48/08 **MINUTES**

The Minutes of the meeting of 7 April 2008, having been circulated, were confirmed as a true record and signed by the Chairman.

### 49/08 **MATTERS ARISING FROM THE MINUTES**

42/08 The Head Teacher had replied concerning rubbish in the ditch at the Pond but undergrowth rather than litter had been meant so the Clerk would write again.

### 50/08 **COUNTY COUNCILLORS' REPORT**

Mr Tomlins was congratulated on his re-election and thanked all those who had voted for him.

### 51/08 **PLAYING FIELD AGREEMENTS**

Representatives of the Cricket and Football clubs present at the meeting put their respective cases following the recent clash of matches but after considerable discussion no conclusion had been reached, so it was agreed that a separate meeting should be held to discuss the matter more fully to sort out the use of the Playing Field.

### 52/08 **APPOINTMENT OF REPRESENTATIVES, WARDENS & COMMITTEES**

The following were confirmed:

Village Hall Committee

Police Representative

Public Transport Representative

Equals Representative

Mrs Harrison

Mrs Oxley

Mrs Smith

Mrs Mumford

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**Wardens:**

Grass	Mr Dawe (Field), Mr Middle (Church)
Flood	Mr Middle
Litter	All councillors
Play Area	Mrs Smith & Mrs Box
Roads	Mr Butler
Footpaths	Mrs Box
Snow	Mrs Storton
Trees	Mr Middle
Notice Boards	Mrs Paul

**Committees:**

Churchyard:	Mrs Hunt, Mrs Storton, Mrs Box, Mrs Smith, Mr Middle
Planning:	Nearest councillor and two others
Finance:	Mrs Storton, Mrs Smith and others as present at meetings
Environment Group:	Mrs Harrison, Mrs Storton, Mr Berry
Recreation Group:	Mrs Mumford, Mrs Harrison and others
Roads Safety Group:	Mr Butler, Mrs Oxley and others

53/08 **CORRESPONDENCE**

From GAPTC/NALC: details of conference 2008, Eastbourne; Local Council Review  
 From GCC: letter from Stan Waddington, Cabinet Member, on waste and Javelin Park (it was agreed that Mr Waddington should be invited to attend before the June or July meeting to hear the views of the parish council, principally on the traffic implications); questionnaire on the Gloucestershire Charter, completed at the meeting  
 The Clerk magazine; GPFA The Playing Field magazine; notice of Pageant 25 July 2009; Wildlife Trust magazine; request for a memorial birch tree at the Churchyard (a small one in a suitable site to be agreed with the Vicar); news of the death of John Bell, for many years chairman of the Village Hall Committee.

The Chairman adjourned the meeting at this point for public consultation. Nothing was raised so the meeting was reconvened.

54/08 **PLANNING MATTERS****Applications**

S.08/0560/FUL 2-storey side ext. at Inverness, Elmgrove Rd W (no obj)  
 S.08/0611/COU c/use at Unit 12 Quadrant Distrib. Centre (comment on hours, traffic movements/noise and flooding)

**Decisions**

S.08/0052/FUL siting of pump room etc at Units 4/5 Quadrant Distrib. Centre (permitted)  
 S.08/0281/FUL loft conversion & 2-storey ext at 16 Rosedale Close (refused, overbearing)  
 S.08/0224/FUL ext at 28 Elmgrove Road East (permitted)  
 S.08/0303/FUL conservatory at 12 Cornfield Drive (permitted)  
 S.08/0373/FUL conservatory at 29 Darleydale Close (permitted)

**Planning Portal**

An initiative to consult online over county and regional planning (to be investigated further)

55/08 **FINANCIAL MATTERS**

The following accounts were approved:

HMRC (PAYE & NIC)	£139.13
Glos. County Council (pension)	£166.86
Clerk salary, Apr	£727.94
Mrs D. M. Edwards, Apr	£287.04
Post Office Ltd	£17.28
RoSPA Playsafety inspection	£81.08
FWAG for visit to assess Pond	£55.23
Allianz Insurance plc	£1228.17
Hardwicke Village Hall Committee, Mar/Apr	£75.15
Hardwicke Rangers, donation from s106	£7,500.00

**Request for Donation**

Severn Area Rescue Association: it was agreed by a majority to donate £100 as SARA had done marvellous work during the floods.

**Audit 2007/8**

The Insurance Schedule was carefully checked to ensure that all risks were covered and the council was satisfied with the policy. The Receipts & Payments Account and notes, Risk Assessments, Financial Procedures and Register of Assets had been circulated and were approved for submission to the Internal Auditor.

56/08 **PARISH MAINTENANCE****Elmgrove Estate Play Area**

The inspection report was signed. The RoSPA inspection report of 2 April had highlighted various items, in particular that the chains on both sets of swings needed attention. The report would be sent to Greenfields with a request to carry out repairs to swings, roundabout handle tightening and see-saw oiling if possible. The rut at the Youth Shelter would be filled.

**Bus Shelter Repair**

A pane in the Westland Road shelter had been broken; the quote from the manufacturer was high so the Clerk would get it repaired locally for approx £90.

**Churchyard and Cremation Area**

Installation of a temporary fence to deter rabbits was approved. Mr Jones had just started cutting the grass and an invoice was awaited.

**Gardens Competition**

Mrs Storton had visited Blooms but there had been no response as yet.

**Playscheme**

The ladies had agreed to run the Scheme on the same terms as last year (£150 each and the PC to pay the volunteers if necessary). The Scheme had been booked at the Village Hall for 18-22 Aug.

**Recreation Group**

A few hundred had turned up for the meeting 12 April at the Hall and at least 70 questionnaires had been given out. A further meeting would be held on 14 May.

**Ditch clearance and hedges**

The Clerk and Mr Middle had met with the Estate's Mr Beeching to discuss ownership of ditches at Church Green, Church Lane and The Green. A response from Mr Lloyd Baker and his legal advisor was awaited.

**57/08 ANNUAL PARISH ASSEMBLY**

The Minutes had been circulated. Nothing was noted for the parish council's attention.

**58/08 TRAFFIC MATTERS**

Mr Butler would circulate a written report shortly. He had arranged the loan of a hand-held speed gun and had already tracked vehicles travelling at excessive speeds in all five of the areas of concern. Mr John Roberts had responded to a request for a meeting to discuss flooding at Church Lane and the date of 22 May was agreed, on site at 10 a.m.

**59/08 REPORTS FROM COUNCILLORS**

The presence of rats (or possibly water voles) at the Pond had been reported to SDC who needed the council's permission before dealing with the problem. Advertising on the website was discussed, and it was agreed that advertisers within a 5-mile radius could be included. Publicising councillors' names and addresses was discussed at some length and it was decided that no details should be shown on the website and that names only should be shown on the notice boards in the parish, for security reasons. A locked gate on footpath EHA 19 near the Plantation storm drain would be reported.

**60/08 DATE OF NEXT MEETING**

This was confirmed for 7.30 p.m. on Monday 2 June 2008, possibly with Mr Waddington at 7.00 p.m.

There being no further business, the Chairman closed the meeting at 9.35 p.m. A meeting of the Finance Committee for internal audit checks followed immediately. The committee meeting closed at 9.55 p.m.

Date ..... Signed .....