

Draft

Minutes of the meeting held on Monday 6 April 2009 at 7.30 p.m. in the Village Hall, Hardwicke

ATTENDANCE

Mr I. R. Butler (Chairman)

Mrs V. Box

Mr A. S. Clarke

Mrs T. A. Harrison

Mrs D. Mumford

Mr C. J. Newell

Mrs G. E. Oxley

Mr G. R. Littleton (SDC), PC Fraser Mackie, Mrs Carol Novoth (Neighbourhood Warden) and the Clerk. **Apologies** were received from Mr Middle and Mr Plater. The Minutes of the meeting of 27 March 2009, having been circulated, were confirmed as a true record and signed by the Chairman. There were no Declarations of Interest.

45/09 **POLICE REPORT/COMMUNITY SAFETY REPORT**

PC Mackie reported a great increase in numbers of calls to police last month, and 20 crimes, mostly theft from vehicles. There would be a police traffic operation on Bristol Road soon. The new Youth Shelter and arrangements for youth at the Village Hall were discussed. The Clerk would write to Mrs J. Hall concerning possible County Council funding for a Youth Worker. Parking at the Green Lane/Sellars Road junction was also discussed. PC Mackie had reported litter on the A38 Southern Connector.

Mrs Novoth, who shared the Warden duties with Simon Moulding, would be dealing with litter, tree & hedge pruning, dog bins, litter bins and roadsweeping, and hoped to draw up a plan in conjunction with Open Spaces at SDC (a separate meeting to discuss this would be helpful). Community issues such as the walls and planters at Maple Close, the hedge at Oak Tree Close and the tree near Westbourne News were discussed and these issues would be taken further. Mr Clarke would write a piece for Hardwicke Matters on refuse collections, litter, etc.

46/09 **DISTRICT COUNCILLOR'S REPORT**

Mr Littleton reported on the proposed delegation scheme to speed up planning consultation (not yet received) and was advised of the retail sales at Quedgeley West of which he was not aware (problems with email).

In the absence of any parishioners, the meeting was not adjourned but it was suggested that this item should be taken before the opening of the monthly meetings so that parishioners could then leave if they wished.

47/09 **MATTERS ARISING FROM THE MINUTES**

121/08 Oak Tree Close: Mrs Mumford had met Ms Jachowitz on 27 March. There were alternatives for the site which would be discussed with the community.

15/09 Severn Voice: the April meeting would be on 23 April at Frampton Village Hall.

29/09 Bus Shelter: the shelter had been reglazed in polycarbonate and Allianz Insurance had paid the cost of £358.37 less excess of £125.

42/09 Retail selling at Quedgeley West: Planning Enforcement had given the operators 28 days from 24 March to cease operations.

33/09 Gardens Competition: Highfields had not responded. It was suggested that tokens from B & Q could be awarded instead of garden tokens. Mr Knowles had had the Lizzie Prout cup engraved (£8). The judges had been sent the marking forms and would have made their first visit.

48/09 **CORRESPONDENCE**

From GAPTC/NALC: GAPTC Updates, Mar & Apr;
 From SDC: posters on Core Strategy Exhibitions; invitation to Funding Event 12 May
 From GCC: advice that the Police had not supported the imposition of weight restrictions in Bristol Road so the scheme would not be implemented (a draft letter to Road Safety Police had been drawn up, asking for clarification on their objections, which was approved for sending); advice that telephone calls would be handled by local depots instead of Shire Hall, still on 08000 514514; confirmation of Weight Restrictions on Pound Lane/Church Lane/Sellars Rd/Green LaneGlos Wildlife Trust newsletter & invitation to presentation on Living Landscapes project on 21 April; The Clerk magazine; Digital Switchover pack; Freedom of Information Act CD; Severn Tidings magazine; posters from Dogs Trust
 Email messages on various subjects had been circulated during the month.

49/09 **PLANNING MATTERS**

Applications

S.09/0334/FUL conservatory at 10 Clover Drive (no obj)

S.09/0346/FUL ext at 13 Sunnyfield Rd, retrospective

Decisions Notified by the Planning Authority

S.08/2434/FUL exts, porch & conservatory at 41 Springfield (permitted)

S.08/2435/CPL hardstanding & widening at Fieldview Cottage (certificate granted)

S.08/2525/CPL conservatory at 22 Wharfdale Way (withdrawn)

S.09/0060/FUL minor alts at Unit B Quedgeley Trading Estate West (permitted)

Appeal

S.08/0280/FUL rebuild of commercial unit at Green Farm (appeal dismissed and enforcement notice upheld)

50/09 **FINANCIAL MATTERS**

Cheques for the following accounts were approved and signed:

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| HM Revenue & Customs (PAYE & NIC)* | £208.76 |
| Glos. County Council (pension) | £190.27 |
| Clerk salary, Mar* | £862.19 |
| Mrs D. M. Edwards, Mar** | £322.00 |
| Canon UK Ltd | £10.21 |
| M. J. Knowles, Cup engraving | £8.00 |
| GAPTC annual subscription | £708.25 |
| I. A. Selkirk, internal audit | £85.00 |
| Moonbeam, hedge cutting (reissue of ch no 180 stopped) | £500.00 |
| Roman Glass Ltd, bus shelter glazing | £412.13 |

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| Clerk's expenses Jan/Mar | £190.08 |
| Hardwicke Village Hall, hire Feb £25.75 + Mar £52 | £77.75 |
| Glos Wildlife sub | £25.00 |
| Dale Haines, churchyard grass cutting (£160 per cut) | £320.00 |

*end-of-year adjustments

**including £10 not added in November; Mrs Edwards' duties would be reviewed later in the year

The council reviewed the Clerk's salary and hours and approved the final adjustments of 0.30% circulated by NALC resulting in an extra £30.24 for last year and a total of £10419.24 for 2009/10.

Audit 2008/9 and End of Year Accounts

Mr Selkirk had checked the books and reported that there were no matters to be brought to the attention of the parish council (his Report was circulated). Audit by the External Auditor had been set for 1 June.

End of Year Cashflow

This was circulated at the meeting.

51/09 **PARISH MAINTENANCE**

Elmgrove Estate Play Area

The inspection report was signed. SDC had promised on 23 March to set up a rental agreement on the piece of land adjacent to Barley Close. Mrs Mumford had met with a Wicksteed rep and would be sent prices for a suitable climbing frame (to be chosen in consultation with the school children). The Youth Shelter had been ordered (delivery 24 April) and a fencing estimate of £1520.39 plus £358.16 for the basketball area was accepted. Mr Newell would try to remove the brambles in the fence and the Clerk would find a chain basketball net. An estimate for concreting under the old shelter had not yet been received. A meeting would be arranged shortly, to draw up an implementation plan for the area.

CCTV

The trial period had not yet been agreed and it was possible that delivery of the shelter would be delayed until the cameras were in place; the implementation plan could be submitted to SDC in the hopes that the whole scheme could be paid for from s106 funding.

Churchyard

Mr Jones of Moonbeam had agreed to be appointed Gravedigger at the Church, and the vicar would inform the undertakers (mostly Beechwood from Bristol Rd). Mr Kent had agreed to dig the holes for cremation interments. These appointments, which had the approval of the vicar, were approved. The new grass cutting contractor had cut the churchyard twice and done a good job. He was to liaise with Mr Middle over the siting of a bin for cuttings.

Green Lane

Mr Newell reported that the hedges along Green Lane needed maintenance; he would contact the School. A reply on bollard installation had not yet been received.

52/09 PARISH ASSEMBLY

The draft Agenda was discussed and amended; it was agreed that speakers should be limited to five minutes so that Mrs Farmer of SWARD could have longer to talk about waste, incineration, etc. People attending would be asked for their email addresses if they wished to be kept up to date with this and other parish matters. Quedgeley PC would be invited.

53/09 JAVELIN PARK

There would be a March on 18 April to protest against incineration. Information on the subject was being gathered. Three questionnaires from Hardwicke Matters had been returned so far.

54/09 REPORTS FROM COUNCILLORS

Pond maintenance would have to be considered next year; a parish Fete on the Playing Field was discussed; a logo for the parish council would be considered; the Parish Plan updates had been submitted, and Mrs Burlow had said that Hardwicke was one of the best plans and updates she had received; Quedgeley PC would hold a Fun Day on 20 June and invited Hardwicke PC to take a table; the CCTV supplier could be sounded out about promoting the introduction of the Youth Shelter.

55/09 DATE OF NEXT MEETING (AGM) was confirmed for Tuesday 5 May 2009 at 7.30pm

There being no further business, the Chairman closed the meeting at 9.50 p.m. A meeting of the Finance Committee followed immediately, to carry out internal auditing duties. The committee meeting closed at 10.00 p.m.

Date Signed