

Minutes of the meeting held on Monday 4 January 2010 at 7.30 p.m. in the Village Hall, Hardwicke

## ATTENDANCE

Mr I. Butler (Chairman)	Mr D. G. Middle
Mrs V. Box	Mrs D. Mumford
Mrs L-J. Fallows	Mr C. J. Newell
Mrs T. A. Harrison	Mrs G. E. Oxley
Mr D. L. Welbourne	

Four parishioners, Mr G. R. Littleton (SDC) and PC Mackie (briefly), and the Clerk. Public comment was invited before the opening of the meeting (a request for a grit bin was made, and the Chairman, Heather Foote, and Vice Chairman, Catherine Meredith-Wilkes, of the Village Hall Committee introduced themselves and outlined their goals). **Apologies** were received from Mr Clarke, Mr Plater and Mr Blackburn (GCC). The Minutes of the meeting of 7 December 2009, having been circulated, were confirmed as a true record and were signed by the Chairman.

## 1/10 POLICE REPORT

PC Mackie reported low crime figures for December. He would be using an Archer device as soon as the weather improved, and had targeted speeding vehicles in Bristol Road without success. He then left the meeting.

## 2/10 MATTERS ARISING FROM THE MINUTES

115/09 Travellers at Junction 12: the Highways Agency had sent a copy of further reply to Mr Blackburn. Members were disappointed that this matter was dragging on.  
139/09 Carol Service: Mrs Fallows had attended. Bus shelter at Pound Lane: the stop is mandatory so GCC had contacted the bus company to ensure that drivers stop there.

## 3/10 CORRESPONDENCE

From GAPTC/NALC: Christmas card  
From SDC: Christmas card from Leader; reminder of Parish & Town Councils meeting Thurs 4 Feb 7 p.m. SDC offices, and Planning workshops on the same day (Chairman and Clerk would attend)  
From GCC: Local Transport Plan discussion workshops (Mrs Harrison, as Public Transport rep, would attend the one at North Warehouse Mon 25 Jan)  
Quedgeley PC Christmas card (no-one had managed to attend their 21 Dec post-meeting drinks); notice of next Police meeting Mon 11 Jan outside St James Police Station 12.30 - 3.30 with request for prioritisation of the police budget (completed at the meeting); Glos Wildlife Trust magazine; invitation to Army Presentation Team reception at Hatherley Manor Hotel, 2 Feb (Chairman and two others would attend).

## 4/10 DISTRICT COUNCILLOR'S REPORT

Mr Littleton having arrived at this point, he reported on the Hunts Grove application and the flood problems at Church Lane for which there might be s106 funding available to create holding areas. There was considerable discussion on flooding at the Old Thatch and Tudor Cottage (the Clerk was asked to write to the Estate concerning a blocked ditch there) and the Chairman was trying to set up a meeting with all parties involved.

5/10 **PLANNING MATTERS****Applications**

S.09/2139/TPO fell & replant oak tree at Torridge House (no obj)

S.09/2221/HHOLD single storey rear ext at 20 Elmgrove Rd E (no obj)

S.09/2273/REM approval of reserved matters on S.06/1429/OUT for 350 dwellings at Hunts Grove (it was agreed that the main concerns were flooding and traffic, but members would circulate the application for further discussion)

**Decisions**

S.09/1491/LBC internal alterations at Hardwicke Court (permitted)

S.09/1601/FUL conservatory at 11 Clover Drive (permitted)

S.09/1619/HHOLD revised application for Torridge House (windows)(refused)

S.09/1690/HHOLD rear ext. at Bee Cottage, Bristol Rd (permitted)

**Joint Core Strategy**

Mr Littleton said that the documents from SDC would be available for consultation next month and that the Regional Spatial Strategy was still on hold.

**The Plantation**

The Chairman had obtained a copy of the outline planning permission which appeared to indicate that conditions had been imposed including changing the priorities at the Green Lane/Sellars Road junction. This would be investigated. Mr Littleton left the meeting at this point.

6/10 **FINANCIAL MATTERS**

The following accounts were approved:

HM Revenue & Customs (PAYE & NIC)	£120.85
Glos. County Council (pension)	£177.13
Clerk salary, Dec	£797.85
Mrs D. M. Edwards	£317.20
Village Hall grant as agreed Dec	£900.00
Golden Age grant ditto	£150.00
TS Bulldog grant ditto	£150.00
Whitminster Parish Council (Severn Voice)	£7.20
Post Office Ltd, stamps	£18.00
Greenfields Garden Services Ltd, play inspection	£57.50
Clerk expenses Oct/Dec	£192.76
Direct debit for CCTV	£17.50

**Budget 2010/11**

The revised draft was approved. The precept request for £32130 had been made and the parish portion of the council tax had been worked out.

**Cashflow Statement**

A three-quarterly statement had been prepared.

**S106**

Ms Toole had not yet responded on whether the CCTV could be paid for from s106, nor had Mr Sullivan responded on a possible grant towards it. The Clerk would send the letters again.

**Churchyard Fees**

The new charges were approved, subject to two items still to be notified by Church House.

7/10 **CCTV & RELATED MATTERS**

ASG had still not released the engineering code so the cheque signed in September had not been sent. A further letter would be sent by recorded delivery giving them 30 days to advise the code (to Mr Welbourne's satisfaction)

**CRB Clearance**

Most of the forms had now been forwarded to the County Council.

8/10 **PARISH MAINTENANCE**

**Grass cutting**

Hawkins had not yet submitted a price for the Playing Field or come back with suggestions for baffles for the heaters. Mr Haines had not yet cleared the churchyard ditch because he was waiting for a cesspit leakage to be fixed (Clerk to contact residents concerned).

**Elmgrove Estate Play Area**

The inspection report was signed. Greenfields' December inspection had stated that the swings were flooded, the roundabout was noisy, the bench had no back (reported to SDC but would be reported again as SDC had removed the back and left it with two metal struts) and the multi-play tread had been loose (reported to Mrs Box).

Mrs Fallows and Mrs Oxley left the meeting at this point.

**Youth Shelter**

There was discussion on the use of the shelter. One member felt it had been a waste of money.

**Dog Notices**

These would be put up in alleyways around the School soon.

**Grit Bins**

There had been a request for a bin in Green Lane, which had not been gritted. The request would be passed to Highways.

9/10 **ROADS & TRAFFIC**

Proposals for traffic calming at the junction of B4008 with Green Lane had been received for comment. The proposals were good but did not go far enough and members felt that the slip road should be narrowed, and a central refuge or pedestrian crossing provided near the Elmgrove Road East junction.

Bollard installation: quotes had been requested from three installers and the first has been received, estimating £23.50 per 150 mm bollard. It might be possible to instal shorter thinner posts.

10/10 **JAVELIN PARK**

All four of the short-listed contractors had preferred this site. Mrs Mumford would attend the meeting on 7 January.

11/10 **PORTFOLIO MEETINGS**

Mrs Fallows would prepare an agenda for the next meeting on Monday 18 January.

12/10 **REPORTS FROM COUNCILLORS**

The need to prune trees on Church Green, a dead tree in Green Lane sticking out into the road, weed-spraying round alleyways and at the new Playing Field fencing, works carried out by Leyhill Prison teams, the Youth Council meeting on 18 Jan, and complaints of speeding in the lanes were reported.

13/10 **DATE OF NEXT MEETING** was confirmed for Monday 1 February 2010.

There being no further business, the Chairman closed the meeting at 9.25 p.m. A meeting of the Finance Committee to carry out internal auditing checks followed immediately. The committee meeting closed at 9.35 p.m.

Date ..... Signed .....