

Draft Minutes of the meeting held on Monday 5 July 2010 at 7.30 p.m. in the Village Hall, Hardwicke

## ATTENDANCE

Mr I. Butler (Chairman)

Mr D. G. Middle

Mrs V. Box

Mr C. J. Newell

Mr A. S. Clarke

Mr D. L. Welbourne

Mrs T. A. Harrison

Mrs F. Welbourne

Two parishioners, Mr A. Blackburn (GCC), and the Clerk. **Apologies** were received from Mrs Fallows, Mrs Oxley, Mr Littleton (SDC), Mr Drew (NW) and PC Mackie. There were no **Declarations of Interest**. The meeting was opened for public comment; signs in Hembury Close, and progress on Javelin Park were discussed, and the meeting was then reconvened. The **Minutes** of the AGM of 7 June, having been circulated, were confirmed as a true record (it was noted that Mrs Fallows had not been present) and were signed by the Chairman.

## 70/10 POLICE/COMMUNITY SAFETY REPORT

PC Mackie had sent a written report which was read out by the Chairman.

## 71/10 DISTRICT & COUNTY COUNCILLORS' REPORTS

Mr Blackburn had supported the council with a strong representation to Highways on speed limits, and would bring up the matter at a county council meeting this week. He had no news on Javelin Park or flooding works. Mr Littleton had advised that Mayo's Land and land at Sellars Farm were not scheduled for development in the Local Plan up to 2020, and that he would know more about possible cuts after his council's next meeting on 27 July.

## 72/10 CORRESPONDENCE

From GAPTC/NALC: details of training courses; Local Council Review; Update newsletter

From GCC: temporary road closure of Sunnyfield Road on 14 Aug for a street party  
Clerks & Councils Direct magazine; Cemetery Management courses; invitation to Chief Constable presentation at Highnam 14 Sept (to be considered); invitation to GPFA reception for retirement of Lord Lieutenant (no).

## 73/10 PLANNING & DEVELOPMENT

### Applications

S.10/0943/FUL external & internal alterations at Unit E, Quedgeley West TE (Obj)

### Decisions

S.10/0734/FUL extension of canopy at Cross Keys Filling Stn (permitted)

### Other Planning Matters

Solar panels at Madam's End Farm (no obj)

## 74/10 FINANCE & GOVERNANCE

### Report from Working Group Leader

A meeting to discuss the council's finances would be called soon.

The following accounts were approved for payment:

HM Revenue & Customs (PAYE & NIC)	£123.67
Gloucestershire LGPS (pension)	£178.90
Clerk salary, June	£804.34
Mrs D. M. Edwards	£317.20
Dale Haines, churchyard June	£320.00
Village Hall hire April & June	£49.50
T. W. Hawkins, grass Mar/May	£1640.66
Glos PFA for competition	£5.00
Glos PFA annual sub	£50.00
Clerk's expenses Apr/June	£187.23
Moore Stephens, audit*	£470.00
Dale Haines, July	£320.00
Direct debit for CCTV	£17.88

\*This had been queried as it had been £327 last year; expenditure on Play Equipment had put the council into the next fee bracket (NB the cheque had not been completed and would have to be signed at the next meeting).

#### **Donation to PCC**

Mrs Bell had written to say that the PCC would be in touch later.

#### **Quarterly Cashflow summary**

Copied to all for information. It was noted that funds were very tight this year.

#### **Audit 2009/10**

The External Auditor's Report recommending an increase of the Fidelity Guarantee was considered. A proposal not to increase this insurance was carried unanimously. The report had also reminded the council to ensure that all payments were legitimate, which was noted.

#### **Review of Litter Picker Contract renewal**

The council approved the renewal of the annual contract with Mrs Edwards for 12 hrs/wk at £6.10 p.h., to be reviewed later when the Minimum Wage increase in Oct (if any) was known. She would be asked to include Dales Wharf (Mrs Harrison had been working there) and there was discussion on the need for more litter-picking in the village, whether to leaflet residents, engage another person, etc. It was agreed to contact McDonalds to ask them to sponsor a litter-picker (at £4000 p.a.). SDC would provide bags and sticks (but not gloves) for council members, and litter working parties would be organised.

### 75/10 **RECREATION & AMENITIES**

#### **Elmgrove Estate Play Area**

The inspection report was signed. Greenfields had not yet oiled the roundabout or repaired the swings as recommended by RoSPA, which had also recommended advisory signs (a vote was taken on this and it was agreed that they would not be erected, for cost and maintenance reasons).

#### **Playscheme**

A volunteer had not come forward.

#### **Church Green Ditch**

The contractor had not yet sent an estimate.

#### **Noticeboards**

Estimate not yet received.

**Playing Field Fencing**

The fencing rail repair would cost £10; Challenge Fencing had advised against a stile, and had quoted £331.75 for a gate. This would not be pursued but the Cricket Club would be asked to ensure that its members did not climb the fence (and also to remove the two big rollers they no longer used, and to replace the padlock on the lockable bollard).

**The Plantation**

Persimmon had sent a further copy of the draft Agreement to transfer the Play Area there; the Clerk would respond and Mr Butler would make further enquiries.

**Dog Notices**

These would be put up soon.

**Signs at Hembury Close and Dimore Close**

This matter had been discussed during the public session; the council was satisfied that it had assisted a majority of the residents there at no cost to the parish and with the full support of the police.

76/10 **ROADS & TRAFFIC SAFETY**

It was agreed that the principle of introducing 20 mph restrictions in the lanes was a good idea if it could be enforced. The council awaited Mr Blackburn's reports with much interest.

77/10 **IT & COMMUNICATIONS**

Mr Clarke had not been writing his press articles as there had been no input and not much happening in the village.

78/10 **JAVELIN PARK**

Mr & Mrs Welbourne had attended the meeting on 30 June and felt that the group had lost impetus but it wished to get the affected parish councils together and was now looking for donations. Members discussed the works at Javelin Park.

79/10 **REPORTS FROM COUNCILLORS**

Contractors had flushed out the Plantation drain, which should help the drainage at Tudor Cottage. Mrs Harrison was still investigating fund-raising for Village Halls. Dog & Litter Bins in Dales Wharf and at the Village Hall were not being emptied weekly. A pedestrian in Bristol Road had had a narrow escape and members were asked to note car registration numbers and time/date of such irresponsible driving so that PC Mackie could visit the drivers. Mrs Box had tried to send a list of concerns to the Police but had been unable to get through. The School would like to introduce a 20 mph restriction zone in its area.

80/10 **DATE OF NEXT MEETING** was confirmed for Monday 2 August 2010.

There being no further business, the Chairman closed the meeting at 9.15 p.m. A Finance Committee meeting for internal auditing duties followed immediately, and closed at 9.25 p.m.

Date ..... Signed .....