

Hardwicke Parish Council

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DRAFT

Minutes of the Annual General Meeting held on Tuesday 5 May 2009 at 7.30 p.m. in the Village Hall, Hardwicke

ATTENDANCE

Mr I. R. Butler (Chairman)

Mrs V. Box

Mr A. S. Clarke

Mrs T. A. Harrison

Mr D. G. Middle

Mrs D. Mumford

Mr A. G. V. Plater

Mr G. R. Littleton (SDC), PC Fraser Mackie and PCSOs Helen Devlin and Anna Tyndall, Mr R. Dawe, two parishioners, and the Clerk.

Public comment was invited before the opening of the meeting but none was made. **Apologies** were received from Mr Newell and Mrs Oxley. There were no **Declarations of Interest**.

56/09 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Mr Butler having been proposed and seconded, he was elected Chairman for the year and signed a Declaration of Acceptance. Mrs Harrison was elected Vice Chairman. It was noted that parish council elections would be held in 2010.

57/09 CASUAL VACANCIES

The council co-opted Mrs Lisa-Jayne Fallows, who signed a Declaration and took her place. At the end of the meeting, Mr David Welbourne expressed his interest and was co-opted to fill the remaining vacancy. Both new members would complete the Register of Interests in due course.

58/09 MINUTES

The Minutes of the meeting of 6 April 2009, having been circulated, were confirmed as a true record and signed by the Chairman.

59/09 MATTERS ARISING FROM THE MINUTES

42/09 Retail selling at Quedgeley West: the operators had now submitted an application for notices on the buildings, but the retail selling and the presence of banners outside the site continued. The parish council would comment accordingly, and Mr Littleton would try to find out more details.

60/09 POLICE REPORT/COMMUNITY SAFETY REPORT

There had been fewer calls to the Police so PC Mackie had been on duty elsewhere; there would be a speed van in Bristol Road this month and there was a Panel Meeting to set policing priorities for the next three months shortly (Mrs Oxley would attend). There had been no feedback from residents on the Youth Shelter which was being well used. He was questioned on school break-ins, the moving of the CCTV camera at Westbourne Drive and parking at the end of Green Lane.

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61/09 **DISTRICT COUNCILLOR'S REPORT**

Mr Littleton reported that Crest Nicholson was likely to submit an application for Hunts Grove this autumn, to commence building next year. He had had a call concerning maintenance of the Sellars Road roundabout at Dales Wharf (the Clerk would find out whether Stroud DC had agreed to take it on).

62/09 **APPOINTMENT OF REPRESENTATIVES, WARDENS & COMMITTEES**

The following were confirmed:

Equals Representative	Mrs Mumford
Police Representative	Mrs Oxley
Press Officer	Mr Clarke
Public Transport Representative	Mrs Harrison
Village Hall Committee	Mrs Mumford

Wardens:

Grass	Mr Dawe (Field) & Mr Middle (Church)
Flood	Mr Middle
Footpaths	Mrs Box
Litter	All councillors
Notice Boards	Mrs Paul
Play Area	Mrs Box
Roads	Mr Butler
Snow	Mr Clarke
Trees	Mr Middle
Watercourse	Mr Plater

Committees:

Churchyard:	Mrs Box, Mr Middle, Mrs Fallows, Mr Clarke, Mrs Harrison
Finance:	At least three members and others as present at meetings
Planning:	Nearest councillor and two others
Recreation Group:	Mrs Mumford, Mrs Harrison and others
Roads Safety Group:	Mr Butler, Mrs Oxley and others

63/09 **CORRESPONDENCE**

From GAPTC/NALC: May Update, with notice of AGM 15 Oct and request for resolutions, training course dates (Being a Good Councillor 4 was in Tewkesbury in Oct) Public Sector Equality Duties to come into force 2011; letter from resident complaining of council tax increase (Clerk had replied); advice of Cotswolds AONB Lorry Strategy trials; Playing Field and Clerks & Councils Direct magazines. Mr Clarke had drafted a reply to a letter on litter in Hardwicke Matters, which was approved.

64/09 **PLANNING MATTERS****Applications**

S.09/0612/FUL Windows & internal alts at 3 The Perry Centre (no obj)
 S.09/0686/COU c/use of Cross Keys Inn to sale of wheelchair accessible vehicles (no obj provided a workshop was not included)
 S.09/0729/ADV signs at Unit 5 Quedgeley West Trading Estate (comments as above)
 S.09/0705/HHOLD rear conservatory at 22 Wharfdale Way (no obj)

Decisions

S.00/0165/FUL extension (retro) at Avian Lea, Sellars Rd (permitted)

65/09 **FINANCIAL MATTERS**

The following accounts were approved:

HMRC (PAYE & NIC)	£120.85
Glos. County Council (pension)*	£177.13
Clerk salary, Apr	£797.85
Mrs D. M. Edwards, Apr	£312.00
Post Office Ltd	£17.28
Allianz Insurance plc**	£1202.00
Monster Play Systems Ltd	£10631.75
ASG (UK) Security & Safety Systems***	£1736.50
Dale Haines, churchyard cutting	£320.00

* A Statement of Policy on discretionary pension regulations was approved.

** to be increased by the premium for the new Youth Shelter and for the Playscheme.

*** 25% deposit in advance.

Audit 2008/9

The Receipts & Payments Account had been copied to all. The Annual Return had not yet been received back from the Internal Auditor, and the Clerk would have to get an extension on the time of Audit set for 1 June so that the Return could be approved by the council at its next meeting, also on 1 June.

Bank Account

It was noted that new signatories would have to be added.

66/09 **PARISH MAINTENANCE****Elmgrove Estate Play Area**

The Inspection report was signed and the RoSPA inspection report was awaited. A loose bolt on the swings had been reported to Greenfields who would also be passed Wicksteed's instructions for lubricating the see-saw.

Youth Shelter

The new shelter had been installed on 22 April. A chain basketball net had not yet been located. Concrete paths had been installed, and rubber surfacing under the old shelter would be investigated. Members discussed the dangers of children climbing on both shelters and the council's duty of care in case of accidents, and the possibility of installing anti-climb paint (Mrs Mumford would discuss this with the suppliers and the Clerk would ask Greenfields their opinion), warning signs (those provided had been removed), graffiti and the provision of an aluminium or similar board for this, the provision of a litter bin (to be discussed at the next meeting) and publicity for the "opening". Members agreed that if the new shelter was vandalised or broken it would not be repaired, and signs to this effect would be put there. The fencing contract would be confirmed.

CCTV

The wiring had been completed and the installers were waiting for a delivery to instal the cameras. Everything should be done by 6 May. Mr Clarke offered to undertake the future management of the system.

Pond

Mrs Box reported that some of the willows should be removed (to be discussed with Mr Newell); the FWAG report would be considered for implementation this autumn. The Clerk would chase up the matter of wooden bollards near the Pond.

Verges, hedges etc

Mr Newell appeared to have carried out weed removal and hedge trimming in Green Lane. The overgrown verge at the Sellars Road end of Green Lane, particularly with car parking there, made the junction dangerous, but verge-cutting would be carried out this month.

67/09 **PLAYSCHEME 2009**

Ms Evans and Mrs Mander had been asked to run the Scheme on the same terms as last year (£150 each and the PC to pay the volunteers if necessary).

68/09 **ANNUAL PARISH ASSEMBLY**

The Minutes were approved. There were no matters arising.

69/09 **JAVELIN PARK**

The majority of questionnaires returned had opposed an incinerator. Hardwicke Matters was in full support and would publish information or meeting details. It was agreed that a public meeting with the County Council and SWARD should be arranged (with County Council elections in June, July might be a better time and the outcome of the tenders should be known then).

70/09 **TRAFFIC MATTERS**

There was no information yet on the proposed traffic survey on Bristol Rd but a reply from Mr Fluck, Traffic Police, was read out. Temporary speed restrictions to 30 mph would be imposed on the A38 Southern Connector to allow for bridge inspection, on 16-19 June for Hardwicke B4008 and 8-11 June for the Grange flyover.

Mr Butler would approach Downton's with a view to sponsorship of the Cross Keys roundabout

71/09 **REPORTS FROM COUNCILLORS**

Pallets for building a bin for grass cuttings at the Churchyard were requested (Mr Dawe would arrange with Mr Middle); the Shorn Brook needed clearance after August; dog bins with chutes to stop children emptying them were requested; a reply to a letter in Hardwicke Matters concerning litter collection was approved; Mrs Box would attend a GPFA Playground Inspection seminar in July at a cost of £18, and would try to get SDC to spray nettles in the alleyways.

72/09 **DATE OF NEXT MEETING** was confirmed for 7.30 p.m. on Monday 1 June 2009

There being no further business, the Chairman closed the meeting at 9.40 p.m.

Date Signed