

DRAFT

Minutes of the meeting held on Monday 1 June 2009 at 7.30 p.m. in the Village Hall, Hardwicke

ATTENDANCE

Mrs V. Box
Mr A. S. Clarke
Mrs L-J. Fallows
Mrs T. A. Harrison
Mr D. G. Middle

Mrs D. Mumford
Mr C. J. Newell
Mrs G. E. Oxley
Mr A. G. V. Plater
Mr D. L. Welbourne

Three parishioners, PC Fraser Mackie, PCSO Anna Tyndall, and the Clerk. Public comment was invited before the opening of the meeting but none was made. In the absence of the Chairman, Mrs Harrison took the Chair. **Apologies** were received from Mr Butler and Mr Littleton (SDC). There were no **Declarations of Interest**. The Minutes of the meeting of 5 May 2009, having been circulated, were confirmed as a true record and signed by the Chairman.

73/09 POLICE REPORT/COMMUNITY SAFETY REPORT

PC Mackie reported no serious crime during May, and that he had contacted several youths over incidents at the new Youth Shelter. The mobile speed detector van had attended at Bristol Road but would not return, as insufficient speeding vehicles had been detected (he would try to get it at the Green Lane junction); the Policing Priorities meeting had requested that he concentrate on providing diversionary activities for youth, and he would be contacting the Village Hall. He was asked questions on flytipping and graffiti.

74/09 MATTERS ARISING FROM THE MINUTES

57/09 Register of Interests: the Monitoring Officer at SDC had asked for any changes since these were last completed. Mrs Fallows and Mr Welbourne completed their forms.

75/09 CORRESPONDENCE

From SDC: posters on the Tattoo at Hardwicke Court in July
From GCC: advice that access to J12 on the M5 would be closed 13-17 July for investigation (actual reason still not established)
New Severn Estuary Partnership Manager contact details, Newsletter, meeting schedule & invitation to join; Glos Wildlife Trust and The Clerk magazines; newsletter from Alzheimer's Society

76/09 PLANNING MATTERS**Applications**

S.09/0805/HHOLD new windows at The Elms, Green Lane (no obj)
S.09/0596/HHOLD ext at 23 Hembury Close (no obj)
S.09/0687/COU c/use to retail selling at Quedgeley West (obj)
S.09/0798/HHOLD demolition of old & erection of new garage at Avian Lea, Sellars Rd (no obj, comment)
S.09/0925/HHOLD conservatory, loft conversion, front ext, at Brooklyn, Bath Rd (no obj)

Decisions Notified by the Planning Authority

S.08/2479/FUL 4-bed to 5-bed house at Woodside, Sellars Rd (permitted)

S.09/0106/FUL alts & exts at Torridge House, Pound La (permitted)

S.09/0334/FUL conservatory at 10 Clover Drive (permitted)

S.09/0346/FUL ext at 13 Sunnyfield Rd (retro)(permitted)

Planning Consultation

Proposed changes to the Scheme of Delegation had not been made and the present scheme (whereby written objections from the parish council and five residents were needed for an application to be put forward for consideration by the Planning Committee) would continue and would be reviewed at a later date. During the Clerk's absence on leave during June, all planning applications would be sent direct to Mrs Harrison.

77/09 **FINANCIAL MATTERS**

The following accounts were approved for payment:

HM Revenue & Customs (PAYE & NIC)	£120.85
Glos. County Council (pension)	£177.13
Clerk salary, May	£797.85
Mrs D. M. Edwards, May	£312.00
SDC for Neighbourhood Warden 2009/10	£800.00
Staples plc, paper & ink	£68.53
Playsafety Ltd (RoSPA inspection)	£79.35
Hardwicke Village Hall, hire Apr	£37.80
D. Kent Fencing, paths	£275.00
GPFA, training seminar 2 July Mrs Box	£18.00
ASGuk (systems) Ltd	£5209.50
Dale Haines, church grasscutting	£320.00
Allianz Insurance plc, youth shelter	£128.13

Audit 2008/9 and End of Year Accounts

The Annual Return was considered, approved, and signed by the Chairman.

Bank Account

Only two current councillors (Mr Newell and Mrs Mumford) were signatories so another four were added (Mrs Fallows, Mrs Harrison, Mr Plater, Mr Welbourne). All but Mr Welbourne would attend a branch of Lloyds TSB for identification.

Review of Litter Picker Contract

The contract (dated 1995) was due for renewal at the end of July; the council agreed that it should be renewed at the present 12 hrs/wk and the hourly rate (presently £6) would be reviewed once the Minimum Wage increase due in October was known.

Insurance

The council agreed that the new Youth Shelter should be added to the policy. The Clerk was to attend a course on insurance in July and the council agreed to pay half (£15).

78/09 **PARISH MAINTENANCE****Elmgrove Estate Play Area**

The inspection report was signed. The annual RoSPA report had arrived and indicated that the swings needed attention (copy to be sent to Greenfields). Mrs Harrison was chasing up SDC over the piece of land adjacent to Barley Close so that a fenced toddler area could be set up there.

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The final choice of new equipment at an approximate price of £21,450 was discussed at some length and it was eventually decided by a majority vote that the Wicksteed multi-play equipment with Matta safety surfacing (Mr Kent would be asked whether he could maintain this) would be purchased, using funds from the former BP Site s106 account (SDC approval would have to be obtained) so that it would be ready for the school summer holidays. Match funding would be sought for the next phase of the scheme.

Youth Shelter

Anti-climb paint had been obtained from Greenfields (price not yet known) but it was agreed not to apply it for the present. A litter bin had been ordered through SDC at a cost of £217.35 + £85 installation and would be sited approx. 2m from the new shelter, between it and the end of the basketball fencing so as to be easily visible from Green Lane. The Clerk had obtained a quote of £225 for a metal basketball net (this was felt to be too expensive, and a nylon one would be obtained instead). Graffiti on the shelter and the football dug-outs would be reported to SDC Wardens, and a photo of the youth responsible would be publicised. Mrs Edwards would be asked to disinfect the shelter if necessary and to pick up any spray-paint cans for fingerprinting. The hole at the centre of the old shelter had not yet been filled in; after the meeting it was agreed by four members that Mrs Mumford would purchase some bark chippings and see how that worked.

Fencing

The quote had been accepted and the works would commence on 8 June. Mr Newell had done a lot of work clearing along the fence line.

CCTV

Mr Clarke was thanked for all his time on this matter; he had obtained a quote of £200 for protective camera cages and £15/month for broadband rental (approved pending discussions with the Village Hall) and would negotiate further on the software necessary to access the monitor from elsewhere.

Pond

Maintenance of the area including pulling out rubbish and pruning willows (trimmings could be tipped over the school fence) was discussed; Mr Middle pointed out that hedgerow works could not be undertaken before August. Expenditure of up to £200 was approved and Mr Newell would take this matter further. Mr Portlock had still not replied concerning installation of more bollards.

Churchyard

Mr Jones of Moonbeam had assured the council that he had suitable third party insurance.

Verges & Alleyways

It was not clear whether Highways had cut the Green Lane verges, and they had not replied concerning the Dales Wharf roundabouts. Mrs Box reported that some weed spraying had been carried out.

Litter

Mr Novoth had chosen Thursday 18 June at 7.00 p.m. at the Pilot for an initial discussion. Mr Butler, Mr Clarke and Mr Plater would attend. There had been a great deal of McDonalds litter recently and the Clerk would ask the Licensing Board to ensure that the conditions were complied with. McDonalds had installed a sign on a lamp post on the Cross Keys roundabout (to be reported to Planning Enforcement). An email message on litter addressed to litter@hardwickepc.com would be forwarded to the Wardens.

79/09 JAVELIN PARK

The Public Meeting had been arranged for 22 July at 7.30 p.m. in the main hall at the Village Hall. Hardwicke Matters had published several pages of information on the subject of waste, and replies from three of the four county council election candidates, invited to the meeting if elected, had been circulated. It was agreed to invite Mrs Farmer of SWARD again and possibly Friends of the Earth too. Mr Clarke would design some posters and would publicise the meeting in local newspapers.

80/09 PLAYScheme

The Clerk had been unable to contact Mrs Evans or Mrs Mander so far and it was possible that the Scheme could not be run this year. Councillors would seek alternative Leaders. Insurance would cost £36.75 as usual.

81/09 REPORTS FROM COUNCILLORS

Mrs Fallows produced a biodegradable poop-scoop bag provided by Quedgeley PC; SDC Dog Wardens would be asked for their comments with a view to making these available in Hardwicke. Mrs Mumford reminded members that they had been invited to Quedgeley's Fun Day on 20 June (to be followed up). The ID cards had finally arrived but sent back because Hardwicke had been misspelt. Mrs Box had obtained several duplicate keys for the CCTV monitor cabinet.

82/09 DATE OF NEXT MEETING was confirmed for Monday 6 July 2009.

There being no further business, the Chairman closed the meeting at 9.30 p.m.

Date Signed