

Draft Minutes of the meeting held on Monday 7 March 2011 at 7.30 p.m. in the Village Hall, Hardwicke

ATTENDANCE

Mr I. Butler (Chairman)

Mr A. S. Clarke

Mrs T. A. Harrison

Miss C. E. Kingsnorth

Mr D. G. Middle

Mrs G. E. Oxley

Mr A. G. V. Plater

Mr D. L. Welbourne

Mrs F. Welbourne

Four parishioners, Mr G. R. Littleton (SDC), PC Mackie and the Clerk (new Clerk Mrs L. Burns in attendance). **Apologies** were received from Mrs Fallows and Mr Blackburn (GCC). Mr Clarke declared his interest, as a neighbour, in the planning application S.11/0150/FUL. The meeting was adjourned for public participation but no comment was made so the meeting was then reconvened. The **Minutes** of the meeting of 7 February, having been circulated, were confirmed as a true record and were signed by the Chairman.

34/11 **POLICE REPORT**

PC Mackie had already sent a written report but added comments on the speed cameras he and PCSO Hutton would be using shortly which enabled the issue of speed tickets. There had been vandalism of cars near the School. Members could come out with him on 11 March. Vandalism of Beardsmead would be monitored and reported to the Estate. He then left the meeting.

35/11 **CRICKET CLUB STORAGE CONTAINER**

A letter from the Club concerning the container had eventually found its way to the council. The Club had delivered a letter to neighbours and had received no objections to the scheme. Councillors agreed to help the Club by submitting the planning application, since the fee would then be halved.

36/11 **CASUAL VACANCY**

Mr Newell had resigned due to pressure of work, and Mr Middle had submitted his written resignation as previously indicated. The two vacancies would be published after this meeting, giving electors until 25 March to demand an election.

37/11 **MINUTES**

The Minutes of the meeting of 7 February 2011, having been circulated, were confirmed as a true record and signed by the Chairman. There were no matters arising.

38/11 **DISTRICT COUNCILLOR'S REPORT**

Mr Littleton reported on Sellars Farm (no application yet) and that Stroud DC would not increase council tax although it had the greatest cutbacks in the county and would be making staff redundancies at Ebley Mill and cuts in grants awarded. He had spoken to his fellow councillor who had not attended parish council meetings since October 2009, but attendance was not obligatory and nothing could be done. Mr Littleton then left the meeting.

39/11 **CORRESPONDENCE**

There had only been a couple of posters, The Clerk magazine and Benefits of Membership from GAPTC during the month, as the rest had all been on email.

40/11 **PLANNING & DEVELOPMENT**

Applications

S.11/0149/HHOLD 1st fl ext at The Old Police Station (no obj)

S.11/0150/FUL c/use to storage at The Old Dairy, Church Farm (obj on grounds of traffic and flooding)

S.11/0281/HHOLD 1st fl ext at 17 Arkendale Drive (no obj)

S.11/0284/HHOLD 1st fl ext at 18 Orchard Close (no obj)

S.11/0410/ADV fascia sign at Unit E Quedgeley TE West (no obj but Mrs Oxley to check the plans)

41/11 **FINANCE & GOVERNANCE**

Report from Working Group Leader

Mrs Harrison reported on the cost of payroll admin at £18.70 pcm. Further quotes would be sought but the expenditure was approved in principle.

The following accounts were approved:

HM Revenue & Customs (PAYE & NIC)	£394.74
Clerk salary, Feb	£533.27
Mrs Edwards, Feb	£317.20
Stroud DC, lease of Play Area	£5.00
Northcliffe Media, for advert for Clerk	£900.48
Greenfields Garden Services Ltd, play inspection & repair	£106.80
GAPTC sub 2011/12	£723.60
ASG(uk) Systems Ltd, inspection	£202.20
Quedgeley & District Golden Age Club	£222.00
Direct debit for CCTV	£18.26

It was noted that invoices were awaited for resetting the dog bin (£50), agreed grant for underpass (approx £70), and hire of room for Clerk interviews (£TBA).

Request for Donation

The annual request from Quedgeley & District Golden Age Club was considered, and it was agreed to award half the Club's rental costs at £222.

Audit 2010/11

The Internal Auditor had set aside the w/b 28 March to check the books, and would require other details for the Annual Return later on. His fee of £105 as usual was approved.

42/11 **RECREATION & AMENITIES**

Report from Working Group Leader

Mrs Welbourne reported that the swing seats needed renewal, the matting underneath was very uneven and that the rope on the Space Net was showing signs of wear. She wished to attend the next inspection by Greenfields. It was noted that Equals was to close.

Elmgrove Estate Play Area

The Inspection report was signed. SDC had repaid the cost of repairing the bench (£32). Greenfields had lubricated the roundabout and had estimated £192 for new swing seats and lower links (agreed). Mrs Box would be asked about surface levelling under the swings as it was thought that she had obtained a quote.

Plantation Play Area

Persimmon had provided the valuation (nil) required by Land Registry and the Clerk had submitted the application on 2 March. Mrs Welbourne was now inspecting the play area and Greenfields and RoSPA had been asked to include it in their quarterly and annual inspections, respectively. It was noted that the equipment was not yet included in the PC's insurance, due for renewal in June.

Youth Shelter

Monster Play had replied but had not yet submitted costs, which would be requested.

Church Green Ditch

The trees appeared to have been trimmed but there had been no word yet from E-on on contacting the Estate for permission to trim the trees in front of the Old Vicarage.

Litter Working Parties, Dog Notices and Dog Bin

Rubbish falling off refuse-collection vehicles in Church Lane would be reported to SDC. A stand to register addresses for volunteer litter-pickers would be set up for the Parish Assembly, and the Warden Carol Novoth asked to attend. An estimate of £50 for re-setting the dog bin near the School Crossing in Westland Road had been approved.

43/11 **ROADS & TRAFFIC SAFETY**

Report from Working Group Leader

Mr Butler had contacted Mr Bragg, Head Teacher, concerning anti-social driving and parking at the School, and would be meeting with the Governors shortly to discuss the implications of the Sellars Farm proposals. Mr Blackburn was pressing on with the 30 mph restriction on B4008 from the Cross Keys to Naas Lane.

44/11 **IT & COMMUNICATIONS**

Report from Working Group Leader

Mr Clarke reported that he had renewed the website domain name and would put all members on the hardwickepc.com address. He had also arranged for servicing of the CCTV cameras and had researched the cost of a laptop for the new Clerk, to include a scanner and printer, servicing contract etc. As this purchase was urgent, council members authorised him to find a good deal on their behalf, and agreed that a new phone line should be supplied as soon as possible. The council also agreed to pay Mrs Burns, the new Clerk, for her hours during March and then to commence her Contract from 1 April 2011 once these matters had been satisfactorily organised.

45/11 **PARISH ASSEMBLY**

This had been confirmed for 19 April at 7.45 p.m. in the main hall. Sellars Farm would be the main topic. A draft Agenda would be circulated, and members discussed delivery of flyers for the meeting.

46/11 **REPORTS FROM COUNCILLORS**

A copy of the Parish Plan had been requested by GRCC and would be forwarded. There was dog fouling on Church Green and difficult stiles on footpath EHA 19.

47/11 **DATE OF NEXT MEETING** was confirmed for Monday 4 April. 2011.

There being no further business, the Chairman closed the meeting at 9.10 p.m. Presentations to Mr Middle and the retiring Clerk were made and refreshments were provided.

Date Signed