

Hardwicke Neighbourhood Development Plan Steering Group

Notes of Meeting held April 16th 2014

Present:

Kevin Marsden (Chair), Fran Welbourne, Lyn Welbourne, Ian Widdows. New member Diane Green joined the meeting later.

Apologies

Elsbeth Kear, Hardwicke Rangers representation, Fr Andrew James, Chris Edwards, Kevin Lee (Clerk HPC), Matthew Parker, Roger Neal

Notes of Meeting Held March 19th 2014

A decision not to produce notes for the March meeting was overturned. Notes will be produced and approved at the next meeting.

Declaration of Interest Forms.

The agenda item will remain open until confirmation that all forms are received

Confirmation of HNDPG membership

Current membership was distributed at the meeting. Membership would be published on the websites. See annex A.

Survey Questionnaire

The survey questionnaire was distributed as an insert in the April edition of Hardwicke Matters with a closing date of 22nd April. Drop-off boxes are to be collected first thing on 23rd April. Entries for the draw are to be processed ready for the draw at the HPC Assembly. Electronic entry details will be forwarded by GRCC on morning of the 23rd May for inclusion in the draw.

The survey returns will be delivered to GRCC on 24th April. GRCC will brief results of the analysis to the meeting on May 21st when a firm plan for ground audits will be agreed. Maximum attendance requested for the May meeting.

Group involvement in the Hardwicke Parish Assembly on 23rd April 2014

The group's involvement in the assembly to be in three parts

- Presentation – IW and KM will compile and deliver a short presentation on the work of HNDPG
- Survey draw – this will be made by the key-note speaker
- Identification of important spaces – this is an opportunity for the public to identify important green spaces for the HNDP. Numbered 'flags' on cocktail sticks will be used to identify important spaces on a large-scale map of the neighbourhood. The

reason for the space being special then will be listed on a separate sheet against that number.

Entries for the logo competition will be displayed and two other presentation boards will contain NDP related material.

Update on theme groups evidence gathering

- a. Improved Services and Facilities – no update was provided
- b. Maintaining the community – generic research was progressing with information being gathered from other similar projects.
- c. Protecting the environment - no update was provided
- d. Communication and transport - no update was provided
- e. Homes to meet local – research on statistical history via the census was progressing. The strategy is to use the survey results to validate the statistical conclusions and refine the conclusion in preparation for a ground audit.
- f. Enhancing the local economy – an initial letter canvassing views on a business-orientated survey was in preparation.

Communications

The updated communications plan was three-quarter completed and would be distributed ex-committee for approval at the next meeting.

The GRCC website would remain prime until the HPC website can provide adequate support.

The HPC Clerk to arrange an email address for use by the group. Ian Widdows to contact GRCC to set up a Facebook page.

The winning LOGO to be used as a branding tool.

A suggestion to use Severn FM to publicise HNDP will be followed up.

Review of HNDP schedule, project plan and route to adoption

The need to complete all funded phases by end of 2014 has implications for the schedule. A revised schedule to be distributed ex-committee for agreement at the next meeting.

Date of Next Meeting

It was agreed that the next meeting would be held on May 21st at 6.30 in the Village Hall.

Annex A to Notes of HNDPG Meeting held April 16th 2014

Recommended Membership	Current HNDPG Member
2-3 members of parish council	Lyn Welbourne
	Fran Welbourne
	Theresa Harrison
Village Hall	Fran Welbourne
Employers	TBD
Hardwicke Primary School	Was Kathryn Kent-Thomas; awaiting allocation of replacement
Hardwicke Church	Father Andrew
British Legion	Roger Neil
Playgroup	TBD
Women's Institute	TBD
Lunch club	TBD
Young people's organisations	
Scouts	TBD
Guides	TBD
Football club	Phil Addle
Cricket club	TBD
Hardwicke Estate	TBD
Interested Residents	Jill Brearley Chris Edwards Dora Edwards Mark Walters
Group Theme Leads	
Improved Services and Facilities	Theresa Harrison
Maintaining the community	Ian Widdows
Protecting the environment	Graham Brearley
Communication and transport	Matthew Parker
Homes to meet local needs	Kevin Marsden
Enhancing the local economy	TBD