

Hardwicke Neighbourhood Development Plan.

Steering Group.

Notes of Meeting held January 22nd 2014

Present: Kevin Marsden, Kathryn Kent-Thomas, Elspeth Kear, Fran Welbourne, Lyn Welbourne, Ian Widdows, Fr. Andrew James, Mark Walters, Phil Addle. Elin Tattersall (GRCC) and Kevin Lee (Clerk HPC)

Introduction.

Elin Tattersall gave an overview of the process required to develop a Neighbourhood development Plan and summarised the actions already taken.

Chair and Vice Chair

Kevin Marsden was elected as Chair of the Steering Group and Ian Widdows elected as Vice Chair.

Terms of Reference

Draft terms of reference were circulated to the group. The T.O.R. were approved by the group. It was agreed that future meetings would be held on the third Wednesday of each month.

Declarations of Interest

The declaration of interest form was agreed by the group. Members to complete form and hand to KL at the next meeting.

Membership of Group

It was confirmed that the membership of the group would be as in above attendance list. Elin Tattersall would be adviser to group from GRCC and Kevin Lee would provide admin support and links to Parish Council. KL would not have any voting rights on the group. Parish Council to confirm representative in addition to Lyn Welbourne. It was noted and agreed that Chris Edwards would also be part of the group.

Communications Plan

The draft plan was agreed by the group. Kathryn Kent-Thomas agreed to ask children from the Primary School to design a logo for the plan. Elin Tattersall agreed to maintain links on GRCC website to the work of the group and development of the plan. It was acknowledged that relevant groups and organisations would be invited to contribute as appropriate. Lyn Welbourne agreed to raise with the Youth Club about representation and input.

Considering Aims

The summary of the actions and comments from the initial workshop held in September was circulated to the group. Elin circulated a further summary 'Considering Aims'. Both documents **were**

approved by the group. It was agreed that the outcomes and summary needed to be tested with the wider community. It was agreed to develop a questionnaire. This would be made available online and also as a paper copy to be inserted in the centre pages of Hardwicke Matters. The March edition of HM would be the target date. KM and IW to look at proposed questionnaire.

Meeting Closed 20.50

Next Meeting February 19th at 6.30 to be held in the lounge.